

From: [Cody, Emily](#)
To: [Osborne, Jeanne](#); [Meadows, Kendyl](#)
Cc: [Fredal, James](#); [Wallace, Lorraine S.](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Hilty, Michael](#); [Cody, Emily](#)
Subject: FAES 3797.05
Date: Tuesday, December 6, 2022 4:44:00 PM
Attachments: [image001.png](#)

Good afternoon,

On Monday, November 14, the Themes Panel 1 of the ASC Curriculum Committee reviewed a request for FAES 3797.05. Please see below for the Panel's feedback on this proposal.

{N.B. **Contingencies (bolded)** require revision and resubmission to the Panel chair, while *recommendations (italicized)* or comments are suggestions from the Panel that an instructor can implement at their discretion when the course is taught.}

FAES 3797.05 | Unanimously approved with **one (1) contingency** and *two (2) recommendations*

- **CONTINGENCY:** The reviewing faculty kindly request a credit hour rationale that outlines in detail how the course will meet the contact hour requirements for a 4-credit-hour study abroad — for both the “pre-departure” and the on-the-ground/abroad components of the course. In particular, the committee asks to see more information about the details of the daily schedule abroad, especially where the direct instruction contact hours will come into play. Further information on Education Abroad Credit Hour Allocation is available here: <https://ascas.osu.edu/curriculum/credit-allocation-guidelines-education-abroad-programs> (Also, for an exemplar course credit hour rationale, please see the following German 3798.02 proposal available at this link: https://ascnet.osu.edu/storage/request_documents/5381/German%203798.02%20Revised%2011-28-2022.pdf)
- *RECOMMENDATION:* The reviewing faculty recommend separating the pre-departure/on-campus parts of the course from the abroad components in the syllabus document to avoid confusion.
- *RECOMMENDATION:* The Panel recommends that the syllabus feature the most current mental health statement (found on page 16 of the document). The up-to-date language is available here: <https://ascas.osu.edu/curriculum/syllabus-elements>

I will return FAES 3797.05 to the department queue in order to address the Panel's feedback.

Should you have any questions regarding this feedback, please do not hesitate to contact Jim

Fredal, faculty Chair of the ASCC Themes Panel 1; Lorraine Wallace, faculty Chair of the Theme Advisory Group: Lived Environments; or myself.

Best,
Emily



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